



Minutes of the Taskforce-1
Meeting for
“The Project for Capacity Development in Air Traffic Services” in Tajikistan
Dushanbe, 24 November 2017

The 10th TF-1 Meeting for “The Project for Capacity Development in Air Traffic Services” (hereinafter “the Project”) was held at 10:00-11:00 on 24th November 2017 at the Mr. Rajabov’s Office.

Mr. Davron, Mr. Sakae (Aerodrome Simulator Expert), Mr. Mansuri, Mr. Orita (PC), Mr. Ulugbek and Mr. Payrov attended this meeting.

The objective of this meeting is to confirm the output of the workshop and to discuss outstanding problems in the following agenda.

Report on Scheduled Activities

Work Shop (13th -17th Nov)

During the workshop trainees made various scenarios. They also produced training materials including AD Sim management rules.

Agenda

1. For four AD Sim Trainers in Regional airports who could not attend this WS will attend next activity “Observation of OJT by instructors”. During the activity specialist will provide the follow up for the Work Shop beside the original activities.
2. TAN will provide annual training plan. Mr. Orita will provide the sample Annual Training Plan for Aerodrome (Tower) Simulator for their reference.
3. Discussed the feasibility of the PDM output “Each of the simulator trainers has been conducting simulator training at least three times per month.” The meeting concluded that PDM output is attainable and will stick to this original one. As for possible means of confirming the PDM output, Mr. Orita provided the web based reporting system for AD Simulator Training.
4. Next activity (Observation of OJT by Instructors) will be held during the February 5-16th 2018.
5. Other matters

Dushanbe, Tajikistan
24 November 2017

Mr. Davron Rajabov
Sub Leader of Task force 1
SUE “Tajikairnavigation”

Mr. Akio SAKAE
Aerodrome Simulator Expert
JICA Expert team of the project
Japan International Cooperation Agency

Attachment-1 Report on activity

Attachment-2 Tower Simulator activity plan 20180205-09

Attachment-3 AD Sim Supplementary manual